Toileting Procedure

Some of your children in the ELC will be able to manage their own personal care needs competently before they start at three years old. However, some children may not be at that stage due to several reasons such as; developmental delay, medical needs, physical or learning disabilities. All children have an educational entitlement irrespective of their difficulties with toileting and personal care.

Toileting Procedure

1. Children are encouraged to ask a staff member if they need to use the toilet.
2. Children will be encouraged to clean and wipe themselves after toilet use.
3. Staff will check children afterwards and if they need help with maintaining children’s hygiene, practitioners will support and wipe children.
4. Staff will use disposable protective equipment e.g. gloves and aprons
5. After each use of toilet, the toilet cubicle will be checked by a member of staff cleaned with sanitizing spray and wiped thoroughly where appropriate with a disposable cloth.
6. Children will be encouraged to tend to their personal hygiene needs. However, practitioners will supervise hand washing afterwards and provide help should it be required.
7. Hand wash basins, soap and paper towels are situated in the toileting area to ensure good hygiene and handwashing practices.

Article 16: Every child has the right to privacy

Article 12: Every child has the right to express their views, feelings and wishes in all matters affecting them, and to have their views considered and taken seriously.

Reviewed January 2024

Next Review January 2025